

BRENZETT PARISH COUNCIL

Page 172

MINUTES 48

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brenzett on Tuesday 21 March 2017 at 7.30 pm

PRESENT: Mrs A Beeching (Chair), Mrs J Thompson, Mrs J Webb
and Mr N Fisher
Mrs T Young Senior Resilience Officer, Kent Resilience Team

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were no Members of the Public present.

Mrs Young gave a presentation on Community Resilience Plans and explained that some parishes complete a Community Resilience Plan which can be used by Parish Councillors in an emergency, such as flooding. She promised to email councillors a template to use to compile a plan and advised that SDC and KCC would help if the council decided to take this forward.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr A Chatwin (Illness) District Councillor, Mr C Goddard, County Councillor, Mrs C Waters and Mr C Stanley (Webmaster).

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mrs Beeching and Mrs Webb declared a Significant Interest in matters associated with the Village Hall as they are members of the Village Hall Committee.

i) To note the granting of any requests for Dispensations and the decision

There were no requests for Dispensations.

ii) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES

Minutes 47 of the Ordinary Meeting held on 7 February 2017 were accepted and it was unanimously agreed that Mrs Beeching should sign them.

Proposed Mr Fisher Seconded Mrs Thompson

4. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MINUTES

There were no Matters for Report not covered on the agenda.

5. MEETING ADJOURNED FOR 30 MINUTES FOR PUBLIC PARTICIPATION AND RECONVENED

There were no Members of the Public present.

6. CHAIRMAN'S REPORT

The Chairman had nothing to report.

7. VILLAGE RESPONSIBILITIES

There are no issues relating to the Village Sign.

The Village Hall Committee is in the process of obtaining estimates for new doors at the hall and has held 2 Boot Fairs to help raise funds. The Committee has also received a grant from Mrs Waters for an urn and 2 water heaters for the sinks in the toilets.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

Kent Surrey Sussex Air Ambulance

Broxap

Hopkins Defibrillator Training and Support

Email Correspondence – all forwarded to Councillors

AwCRK re Coffee Caravan – Referred to Village Hall Committee

Donations to Local Organisations

Resolution: Councillors unanimously agreed to donate the following: -

Kent Surrey Sussex Air Ambulance Trust - £200

Marsh Harrier - £200

A donation towards Village Hall expenses will be considered at the next meeting.

Finance**Bank Reconciliation**

Opening Balance	10580.17	Treasurers Account	12570.03
Add Receipts	<u>5901.90</u>	Less uncleared cheques	<u>00.00</u>
	16482.07		12570.03
Less Payments	<u>3912.04</u>		
	12570.03		

Accounts to be Paid

PAYEE	CHQ NO	DESCRIPTION	NET £	VAT £	GROSS £
Mrs J Batt	316	Salary General Admin	75.95 15.84		91.79
The Post Office	317	Income Tax	66.60		66.60
Clive Stanley	318	Webmaster Services	78.00		78.00
KSSAT	319	Donation	200.00		200.00
Marsh Harrier	320	Donation	200.00		200.00

Resolution: Councillors unanimously agreed to pay the above accounts.

Proposed Mrs Webb **Seconded** Mrs Thompson.

Clerk's Salary

Resolution: Councillors unanimously agreed to increase the Clerk's Salary to SPC 25 11.777 per hour.

The Clerk continues to be in receipt of £3 per week to cover the cost of office equipment. This is added to her salary for tax purposes.

Insurance

We are in a long-term agreement with AVIVA until June 2018.

Web Site - www.brenzettpc.kentparishes.gov.uk

Nothing to report.

Risk Assessment

Mrs Beeching confirmed that all is in order with the sign.

Siting of Defibrillator

Nothing new to report.

Advertising Hoardings

Nothing to report.

Community Resilience Plan

Following the presentation by Mrs Young, the Councillors agreed to discuss this in detail once the template has been received.

Government Housing White Paper – “Fixing our broken housing market”

Councillors had no comment to make.

Compliance with the Transparency Code

Councillors agreed not to purchase a computer, but the Clerk will continue to back information up on a memory stick.

Storage of Computer Records

Councillors agreed that the Clerk should use Dropbox to store computer records.

9. PLANNING

Please see attached list.

Paddock View

The Clerk was asked to contact SDC and inform them that the members of Brenzett Parish Council are exasperated with this application and would like to know why this situation has not been resolved.

Smith's Coach Yard

The yard has been tidied up. Remove from future agenda.

Concerns about parking on the road outside of developments in Brenzett

Defer to future meeting if necessary.

Discussion on any areas of concern in the Village raised by Parishioner

The Clerk will report a resident who is fly tipping grass cuttings into the verge.

10. HIGHWAY ISSUES

Kent Highway Services Report a Fault Telephone Line is 03000 418181 or
<http://webapps.kent.gov.uk/KCC.KHSFaultsGIS.Web.Sites.Public/Default.aspx>

The clerk will report the litter along the A2070

11. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The next meeting of the Marsh Forum is due to be held on 24 April.

There being no other business the meeting closed at 9.55 pm.

Signed Dated
Chairman

BRENZETT PARISH COUNCIL

PLANNING APPLICATION RECORD

2017

MARCH 2017

Y17/0147/SH Brenzett Filling Station, Rhee Wall, Brenzett, Romney Marsh, Kent TN29 9TZ
Retention of an ATM, security bollards and receipt bin upon shop.
Parish Council: Support